



ARROWSMITH NATURALISTS

VENDOR AGREEMENT

Please read carefully, by submitting an application you are acknowledging that you have read, understand and agree to comply with the terms and conditions of this agreement in its entirety.

- This is an indoor event
- Sites will be assigned upon receipt of application and payment.
- Payment is due upon registration.
- Application should be mailed to: Arrowsmith Naturalists, Box 1542, Parksville, BC, V9P 2H4
- If you are unable to attend you must email: clairesu@telus.net by October 1st
- No flea market, second hand or liquidated items to be sold. We reserve the right to decline goods which do not follow our guidelines. All products will be reviewed.
- No vendor shall share or sublet a stall space with any others unless approved by the organizing committee.
- Tables and goods should be off-loaded the morning of the event at 9:30AM and table down starting at 4PM
- Spaces are numbered and measure approximately 10 x 10. All merchandise displayed is to remain in your allocated space. Vendors will not be allowed to spread their products beyond their assigned space. You must provide your own table and display set up.
- The property is non-smoking for everyone
- The organizers will not be responsible for any theft, breakage or injury during any event. It is expected that each vendor carries their own liability insurance and has appropriate permit(s).
- Vehicles must be removed from the drop off/pick up areas prior to setting up your stall.
- Vehicles will be permitted in the drop off/pick up areas for loading and unloading only.
- Vendors will not be permitted to change assigned sites under any circumstances, unless directed by the organizing committee.